**Committee Name: College Council**

**Date: November 5, 2020**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Hancock, Ben Beshwate, Frank Timpone, Mike Campbell, John McHenry, Deanna Campbell, Kevin King, Melissa Bowen, Heather Ostash, Jan Moline, Michael Bonner, Ali Mohamed, Lisa Couch, Peter Fulks, Cody Pauxtis, Lisa Stephens, Joe Slovacek

Absent: Corey Marvin, Mike Barrett, Paul Kuttig

Guests: Valerie Karnes, Katie Bachman, Jessica Krall, Matt Wanta, Christine Small, Resa Hess, Matt Jones, Steve Rogers, Chad Houck, Bill Bloom, Kim Kelley, Rebecca Pang, Ryan Khamkongsay**

## Call to Order – 2:02 pm

## Reading of the Purpose of the MeetingThe purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Minutes approved with no changes.
1. Feedback on Administrative Unit Reviews should be sent to President Hancock, or Vice Presidents Marvin and Ostash, by November 6, 2020. Completion Date: November 6, 2020. On agenda.

## Approval of AgendaAgenda approved.

## Reporting Committees – No reports.

* 1. Facilities –Cody Pauxtis
	2. Safety & Security – Kevin King
	3. Technology Resource Team (TRT) – Mike Campbell
	4. Student Success Support Programs (SSSP) –Heather Ostash
	5. Incarcerated Students Education Program – Peter Fulks

## Discussion Items

* 1. Annual Unit Plan Presentations (list attached)
	The AUP’s can be viewed at the following location <http://planning.cerrocoso.edu/2021-2022.html>
	2. DA III Position – Heather Ostash
	There is a proposal to combine two part time classified positions, Athletics and Child Development Center, both of which are currently vacant. It was explained that there has been a large turnover in the Athletics position over the last three to four years, which makes it very difficult for the area to run smoothly and effectively. It was also noted that there is a need for a person at the front desk of the Child Development Center to be able to check students in and for added security. By combining both of the positions, it would be a cost savings of approximately $1000. It was the consensus of the group to move forward with discussions to combine the two positions. Human Resources will be working with CSEA and Mike Barrett for further discussions and process.
	3. Banner Saas – President Hancock
	No concerns have been identified with moving to Banner SaaS so President Hancock will send Cerro Coso’s support to Chancellor Burke tomorrow, November 6, 2020. Ben Beshwate shared that the faculty are still working on a Plan B in case Banner SaaS is not implemented.
	4. Administrative Unit Reviews – November 6, 2020 Deadline – President Hancock

Feedback should be sent to your immediate Vice President’s or President Hancock by November 6, 2020.

## Associate Committees – No reports.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
	2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
	3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports – No reports.

* 1. Academic Senate – Ben Beshwate
	2. Classified Senate – Paul Kuttig
	3. Student Government – Ali Mohamed
	4. Consultation Council – President Sean Hancock/Ben Beshwate
	5. Community College Association (CCA) – Joe Slovacek
	6. California School Employee Association (CSEA) – Mike Barrett

## President’s Report – No report.

## Miscellaneous ItemsClimate Survey feedback should be sent to President Hancock by November 20, 2020.Action Item: Review the Climate Survey and send feedback to President Hancock by November 20, 2020.

## Review of Action Items1. Review the Climate Survey and send feedback to President Hancock by November 20, 2020.

## Future Agenda Items

## 12.1 Child Development Program Review – Jessica Krall

12.2 Strategic Plan Task Force – December 3, 2020

12.3 Climate Survey

12.4 Annual Unit Plan – Institutional Research – December 3, 2020

## Future Meeting Dates~~September 3, 2020~~ February 4, 2021~~September 17, 2020~~ February 18, 2021~~October 1, 2020~~ March 4, 2021~~October 15, 2020~~ March 18, 2021~~October 29, 2020~~ April 8, 2021 ~~November 5, 2020~~ April 22, 2021December 3, 2020 May 6, 2021 (If needed)January 21, 2021

## Adjournment – 4:05pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis

Unit Plan Presentations

Location: Zoom

**November 5, 2020**

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| Peter Fulks  | Public Service/Administration of Justice |
| Christine Small | Counseling |
| Resa Hess | Human Resources |
| Valerie Karnes | Business Office Technologies |
| William Bloom | Admission & Records, Financial Aid |
| Jessica Krall | Child Development |
| Steve Rogers | Math |
| Matt Wanta | Allied Health |
| Ryan Khamkongsay | Institutional Research  |
| Katie Bachman | Student Outreach  |
| Michael Campbell | Information Technology |
| Kim Kelly | Kinesiology and Health Science |
| Cody Pauxtis | Maintenance & Operations  |
| Matt Jones | Social Science  |